



## REQUEST FOR SIMPLE CIVIC ACCESS pursuant to art. 5, paragraph 1, of Legislative Decree 14/03/2013, no. 33

Form to be delivered by hand or sent by mail to the address of Porto di Livorno 2000 S.r.l. Piazzale dei Marmi, 12 – 57123 Livorno to be sent via PEC to the address [segreteria generale@pec.portolivorno2000.it](mailto:segreteria generale@pec.portolivorno2000.it)

The undersigned  born in , on , residing in  (Prov. ) , Street , phone/mobile , email and/or certified email (PEC) , in the capacity of  <sup>(1)</sup>

### CONSIDERED

the failure to publish or  the partial publication

of the following document/information/data which, according to current regulations, is not published in the Transparent Companies section of the website <http://www.portolivorno2000.it> <sup>(2)</sup>:

### REQUESTS

pursuant to and for the purposes of art. 5, paragraph 1, of Legislative Decree no. 33 of 14 March 2013, the publication of what is requested and the communication to him/her of the completed publication, indicating the hyperlink to the document/information/data subject of the request.

Address for communications: <sup>(3)</sup>

The undersigned hereby formally authorizes the processing of personal data in compliance with EU Regulation 2016/679, as stated in the information attached to this application.

A copy of the identity document is attached hereto.

- <sup>1</sup> Indicate the qualification in case the request is submitted by a legal entity.
- <sup>2</sup> Specify the document/information/data for which mandatory publication has been omitted; if known to the applicant, specify the regulation that requires the publication of the requested items.
- <sup>3</sup> Enter the address to which the response to this request should be sent.

Place and date

Applicant's signature

## Information on the processing of personal data provided with the request (Art. 13 GDPR - EU Regulation 2016/679)

As the data subject, pursuant to Article 13 of the GDPR, we therefore provide you with the following information.

- **Purpose of processing and legal basis**  
The processing of personal data provided with this application and/or otherwise collected for this purpose is carried out by the Data Controller within the scope of its public interest duties pursuant to Articles 6, paragraph 1, letter e), 9, paragraph 2, letter g) and 10 of the GDPR and, in particular, for the purpose of processing this request for access to documents pursuant to Articles 22 et seq. of Law No. 241 of 7 August 1990 and subsequent amendments.
- **Nature of the data provision**  
The provision of personal data is essential for carrying out this procedure, and failure to provide it will result in the inability to proceed with the request.
- **Method of processing**  
The processing of personal data will be carried out using paper and/or computerized methods exclusively by personnel authorized to process data in relation to the tasks and duties assigned, in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance, and necessity, as well as confidentiality obligations.

Personal data will not be subject to dissemination; they may be processed anonymously for statistical purposes.

- **Categories of recipients and possible transfer abroad**  
Personal data may be processed and communicated, for the purposes mentioned above, within Porto di Livorno 2000 S.r.l., among the data controllers and/or persons in charge of processing and, externally, in compliance with specific legal, statutory and/or regulatory provisions that provide for it, including any other affected parties.
- **Data retention period**  
The data will be retained for the period necessary to achieve the purpose referred to in point 2 and/or for the time necessary to comply with legal obligations. In any case, they will be retained for the time established by current legislation regarding the retention of administrative documentation.
- **Rights of the data subjects**  
The Data Subject has the right to request at any time from the Controller, in the cases provided for, the exercise of the rights referred to in Articles 15 et seq. of the GDPR and, in particular, access to their personal data, rectification, supplementation, deletion, restriction of processing as well as to object to the processing.

For further information and for the exercise of rights, it is possible to send a specific request to the above-mentioned contacts. Finally, the right to lodge a complaint with the Data Protection Authority pursuant to Art. 77 of the GDPR remains unaffected.

Data Controller and Data Protection Officer

The Data Controller is Porto di Livorno 2000 S.r.l., with registered office at Piazzale dei Marmi, 12 57123 – Livorno, email: [segreteria generale@pec.portolivorno2000.it](mailto:segreteria generale@pec.portolivorno2000.it)